

ATODIAD / ENCLOSURE
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CYNGOR SIR YNYS MON/ISLE OF ANGLESEY COUNTY COUNCIL

MEETING:	Standards Committee
DATE:	11 June 2014
TITLE OF REPORT:	Reporting on the online publishing of Statutory Registers.
REPORT BY:	Online Services Manager
PURPOSE OF REPORT:	To report back to the Committee

1. Register of Interests Declared in Meetings – Current Position

The Standards Committee requirement that individual members should be responsible for filling in their own Interests Declared in Meetings is currently not technically possible via the Modern.Gov system.

2. The Standards Committee have requested that the Online Services Manager investigate the cost of enabling the technical development of a solution that:

- allows members to enter their own declarations
- allows the declaration to be enterable in both English and Welsh
- allows all entered declarations to be notified to a Legal Services Administrator
- allows the Legal Services Administrator to be able to add/amend in consultation with the member and to approve and publish the declaration

3. The solution modern.gov is proposing is as follows:

Members will be able to access the new functionality via the standard modern.gov agenda and minutes page on the intranet.

Clicking on a link will take the member to a page which will be displayed in the member's language of choice. On this page there will be:

- The agenda item title
- The agenda item description
- A drop down allowing the user to select the declaration category
- A drop down allowing selection of multiple other agenda items from the same agenda (a declaration can be made against multiple items on a given agenda).
- An English reason field (the actual text of the declaration in English)
- A Welsh reason field (the actual text of the declaration in Welsh)
- A Submit button

The category and reason fields will all be optional although at least one reason field must be completed.

The submitted declaration will be stored as 'awaiting approval' and a notification sent to the Legal Services Administrator who will be able to:

- Save: This saves any changes to the form but leaves the status as 'awaiting approval'.
- Delete: This will permanently delete the declaration.
- Approve: This will approve the declaration and save any changes

Declarations will not appear against the relevant meeting until approved.

4. Cost

The cost of this development will be £7500 + VAT

Modern.Gov anticipate being able to upgrade the system to provide this new functionality within three months of approval to go ahead. A period of testing and training will also be required.